

COMITÊ BRASILEIRO DE CERTIFICAÇÃO DE ENGENHARIA CLÍNICA

THE BRAZILIAN BOARD OF EXAMINERS FOR CLINICAL ENGINEERING CERTIFICATION

CONSTITUTION

(English Version, Revision 4.0, January 1997)

- 1. NAME, PURPOSE AND FUNCTION**
- including continuing education programs, in Clinical Engineering;
- 1.1. The name of this non-profit organization is The Brazilian Board of Examiners for Clinical Engineering Certification and shall hereinafter be referred to as CBC (because of the initials of its name in Portuguese).
- 1.2. The purpose of CBC is to contribute to the improvement of healthcare delivery in Brazil through verification of the professional competency of engineers who are managing healthcare technology. Accordingly, CBC shall:
- 1.2.a. Develop clinical engineering certification exams that will meet or surpass the International Certification Commission for Clinical Engineering and Biomedical Technology (ICC) standards;
- 1.2.b. Administer certification exams for clinical engineers;
- 1.2.c. Recommend to ICC to grant certification to those that passed the exams;
- 1.2.d. Assist the education community in developing relevant training programs,
- 1.2.e. Foster and advocate advancement of professional standards;
- 1.2.f. Collaborate with similar organizations of other healthcare professionals to advance healthcare delivery;
- 1.2.g. Collaborate with similar organizations in other countries.
- 1.3. In order to achieve these purposes, CBC shall:
- 1.3.a. Establish and keep current bylaws to govern its operations;
- 1.3.b. Establish administrative support to carry out its duties;
- 1.3.c. Establish committees as necessary;
- 1.3.d. Maintain representation in ICC.
- 1.4. CBC shall not engage in commercial, sectarian, or partisan activities, nor endorse any commercial enterprise or any candidate for public office. Neither

the name of CBC, nor the name of any of its members in their official capacities, shall be used in connection with a commercial company or with partisan interest.

2. MEMBERSHIP

- 2.1. CBC shall consist of 5 (five) voting members, each of which must be a certified clinical engineer (CCE).
 - 2.1.a. The number of voting members may be increased with the approval of ICC.
- 2.2. CBC shall invite as many non-voting members from the health care community as CBC deems appropriate.
- 2.3. Admittance and tenure of members shall be as specified in the Bylaws.
- 2.4. Members of CBC shall not receive any money or gifts for any function of CBC other than stipends covering expenses related to CBC activities.

3. OFFICERS

- 3.1. Officers of CBC shall be elected among its members. They shall consist of a Chairperson, a Chair-Elect, and a Secretary/Treasurer, all of whom shall be voting members of CBC.
- 3.2. Criteria for office, terms of office, and election shall be as specified in the Bylaws.
- 3.3. The officers shall perform those duties as specified in the Bylaws and those duties otherwise specified by CBC.

4. GOVERNANCE AND BYLAWS

- 4.1. CBC shall establish its own Bylaws for the purpose of governing its operations and its administration.
- 4.2. The term Bylaws as used in this Constitution refers only to the Bylaws of CBC.
- 4.3. Bylaws may be amended as specified in that document.

5. COMMITTEES

- 5.1. Standing and other committees shall be created and governed as specified in the Bylaws.

6. AMENDMENTS

- 6.1. Proposals to amend this Constitution shall be submitted in writing to the Secretary/Treasurer by at least three members.
- 6.2. Proposed amendments shall be so identified and transmitted in writing to all voting members by the Secretary/Treasurer at least thirty days prior to an official administrative meeting of CBC at which a vote thereon will be called.
- 6.3. A proposed amendment to this Constitution is adopted upon an affirmative vote of at least two-thirds of the voting members and approval by ICC. Absentee votes from members must be received in writing seven days following the meeting. After two-thirds of the votes have been confirmed, the Secretary/Treasurer will submit the proposed amendment to ICC for its review and approval.
- 6.4. An adopted and ICC-approved amendment shall become effective immediately after receiving

notification of approval from the ICC. The Secretary/Treasurer shall notify all members in writing by mail, e-mail, or fax.

7. GENERAL

- 7.1. No provision of this Constitution is intended to be in violation of a Brazilian federal or São Paulo state law, nor of ICC constitution and bylaws. If any provision is found to be in violation of a Brazilian federal or São Paulo state law, or ICC bylaws, the provision will immediately become ineffective.

8. INUREMENT AND DISSOLUTION

- 8.1. The assets of CBC will never inure to the benefit of any member of CBC, nor will any assets or properties be used for the personal benefit of any member or any other person, except in pursuit of the objectives stated in this Constitution.
- 8.2. Should CBC dissolve, all assets and property remaining after meeting the financial obligations of CBC will be donated to a substantially similar non-profit organization having objectives compatible with those of CBC.